

VEHICLE TRIP TICKET

Group _____ Church Approved Driver _____
Date vehicle will be taken from the church _____ (Keys NOT available weekends)
Date CLEANED vehicle to be returned to the church _____ (Gas tank to be FULL)
Beginning mileage _____ Ending mileage _____

CONDITION OF VEHICLE UPON LEAVING THE CHURCH:

CLEAN? y/n _____ SPARE TIRE/JACK USABLE (y/n) _____ OIL FULL (y/n) _____
GAS (circle one): tank: full 0 1/4 1/2 3/4

PLEASE NOTE THIS VEHICLE IS YOUR RESPONSIBILITY, TREAT IT ACCORDINGLY

Upon return--Be sure the vehicle is CLEAN, Full of GAS and LOCKED! Place this form in the Vehicle Reservation Box located outside the main office.

What Problems Should We Know About?

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